

Audit & Scrutiny Committee Work Plan 2018 - 2019

This is an outline plan to facilitate forward planning of reports to the Audit & Scrutiny Committee

Date	Report Designation	Lead Service	Regularity of occurrence/ consideration	Date of Reports to Committee Services	Additional Comment
18 June 2019					
	Council Strategic Risk Register Update	Chief Executive	Annual	24 May 2019	
	Internal Audit Annual Report 2018-19	Chief Internal Auditor	Annual	24 May 2019	
	Review of Code of Corporate Governance	Governance and Risk Manager	Annual	24 May 2019	
	External Audit Interim Controls Report	External Audit	Annual	24 May 2019	
	Local Government Benchmarking Framework Report	Head of Improvement & HR	Annual	24 May 2019	
	Unaudited Financial Accounts	Head of Strategic Finance	Annual	24 May 2019	
	2019/20 Scrutiny Plan	Chief Internal Auditor	Annual	24 May 2019	
	Local Government in Scotland: Challenges and Performance 2019	Audit Scotland	Annual	24 May 2019	
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly	24 May 2019	
	Internal Audit Reports to Audit Committee 2018/19 <ul style="list-style-type: none"> Land & Assets Disposal Self-Directed Support 	Chief Internal Auditor	Quarterly	24 May 2019	

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	<ul style="list-style-type: none"> • Early Years Provision • School Fund Governance • Off-Payroll Working • Traffic Regulation Orders 				
	Internal Audit Report Follow-Up	Chief Internal Auditor	Quarterly	24 May 2019	
	Money Skills Argyll Scrutiny Report	Sandy Taylor	One-off	24 May 2019	
	Council 6 Month Performance: October 2018 to March 2019	Executive Director of Customer Services	Bi-annual	24 May 2019	
	How Council's Work	Audit Scotland	One-off	24 May 2019	
	Communications Team Self-Assessment	Head of Improvement & HR		24 May 2019	
	Employee Survey and Organisational Culture Audit	Chief Internal Auditor & Communications Manager	One-off	24 May 2019	
	External Audit Update Report	Audit Scotland	Standard Item	24 May 2019	
24 September 2019					
	Internal Audit Reports to Audit and Scrutiny Committee 2019/20 <ul style="list-style-type: none"> • Care Home Provision • Cleaning in Council Premises • School Attendance • LEADER • Health & Safety • Oban Airport 	Chief Internal Auditor	Quarterly	30 August 2019	

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	<ul style="list-style-type: none"> • Business Continuity • Additional Support Needs • Following the Public Pound 				
	Road Maintenance Scrutiny Report	Martin Caldwell	One-off	30 August 2019	
	HR & OD Self-Assessment	Head of Improvement & HR		30 August 2019	
17 December 2019					
	Internal Audit Reports to Audit and Scrutiny Committee 2019/20 <ul style="list-style-type: none"> • Live Argyll - Operating Procedures • Building Standards • Grounds Maintenance • Pupil Equity Fund • Winter Maintenance 	Chief Internal Auditor	Quarterly	22 November 2019	
	Scrutiny Topic 1 (TBC – timing provisional)	Chief Internal Auditor	One-off	22 November 2019	
	Draft Annual Audit Plan	Chief Internal Auditor	Annual	22 November 2019	
	Corporate Complaints – Annual	Executive Director of	Annual	22 November	

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	Report 2018-19	Customer Services		2019	
17 March 2020					
	Internal Audit Reports to Audit and Scrutiny Committee 2019/20 <ul style="list-style-type: none"> • Legionella Improvement Plan • Logical Access • Risk Management • Cyber Security • Information Asset Registers • Capital Monitoring • Social Care Contract Management 	Chief Internal Auditor	Quarterly	21 February 2020	
	Scrutiny Topic 2 (TBC – timing provisional)	Chief Internal Auditor	One-off	21 February 2020	
	Scrutiny Lessons Learned	Chief Internal Auditor	One-off	21 February 2020	
16 June 2020					
	Internal Audit Reports to Audit and Scrutiny Committee 2019/20 <ul style="list-style-type: none"> • LiveArgyll – Performance Management 	Chief Internal Auditor	Quarterly	22 May 2020	

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	<ul style="list-style-type: none"> • Interfaces & Reconciliations • Welfare Reform 				
	Scrutiny Topic 3 (TBC – timing provisional)	Chief Internal Auditor	One-off	22 May 2020	